

Evaluation Coordinator, Center for Behavioral Health Innovation

Status: Full or part-time, Keene NH

The University and Campus

Antioch University brings to life the brightest ideas and highest ambitions of its students through a singularly accredited, multi-campus institution, reaching coast to coast. Antioch University New England (AUNE) brings a distinctive pedagogy that mixes rigor with experiential learning and social engagement to graduate education.

The Center

The Center for Behavioral Health Innovation (BHI) is the applied evaluation and research arm of the doctoral program in Clinical Psychology at AUNE. BHI works shoulder to shoulder with community stakeholders to improve behavioral health practice and outcomes for underserved populations. BHI is currently staffed by four doctoral faculty, three doctoral and master's evaluation staff, and up to 10 doctoral student assistants.

The Position

We seek an Evaluation Coordinator to help implement and manage externally funded evaluation and quality improvement projects. The Evaluation Coordinator will, with oversight and supervision from faculty, oversee project implementation; communicate with project stakeholders; supervise graduate assistants; collect, manage, and analyze data; and create and disseminate reports and other deliverables. This is a work-from-home position with flexible hours. The Evaluation Coordinator will be expected to engage in occasional regional (mostly NH) travel for project meetings and to travel to the AUNE campus in Keene, NH every Friday to convene with BHI staff and students.

This is currently conceived as a part-time, non-benefitted, grant-funded position (up to 29 hours per week); we will also consider a full-time, benefitted appointment for the right candidate. The position is currently funded through September 2020. The position could be extended beyond that date given sufficient grant funding, which seems likely given BHI's history of external funding.

The Qualifications

The successful candidate should be competent at working in a team environment; managing and administering complex projects; problem and conflict resolution; maintaining effective communication and relationships with external stakeholders; managing data in MS Excel, and contributing to high-level, high-quality written reports and other deliverables. A master's degree from an accredited institution of higher education in a relevant field (behavioral health, public health, evaluation, project management) or equivalent experience is preferred. Skill with data analysis/visualization or graphic design not expected but would be preferred.

The Application Instructions

To apply, send a letter of interest, a curriculum vita/resume, a relevant work/academic product or deliverable, and the names and contact information for three professional references to hr.aune@antioch.edu (Evaluation Coordinator search in the subject line). For more information about the position, contact Jim Fauth, BHI Director (Evaluation Coordinator search in the subject line). Application review will begin immediately, and continue until the position is filled.

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